



As a healthcare employer you may already be offering apprenticeships in your organisation or may be completely new to it. Apprenticeships can be offered to existing or new employees.

Apprentices are aged 16 or over, and are salaried employees during their apprenticeship. They will combine working with studying to gain skills and knowledge in a specific role.

Your apprentice must:

- work with experienced staff (and a mentor)
- learn job specific skills
- have at least 12 months of new learning (apprenticeships can last between 12 and 60 months)
- have an average of 6 hours per week protected off-the-job time to complete their studies and/or training (This is for Full-Time apprentices, the off the job minimum requirement for a part-time apprentice remains unchanged at 20% of their normal working hours.)

Before you get started

1

There are many apprenticeship standards for employers to choose from, you must choose the one(s) you want to offer in your organisation

2

Once you've chosen your apprenticeship(s), you'll need to find a training provider who's offering training for the apprenticeship(s) you've chosen

3

Find out what funding is available to you. You can also check out our Funding & Levy page.

4

Advertise your apprenticeship – you or your training provider can do this through the find an apprenticeship service

5

Select your apprentice(s) and make an apprenticeship training plan and an apprenticeship agreement with them

